

Select Committee Agenda



Resources Select Committee Tuesday, 6th December, 2016

You are invited to attend the next meeting of **Resources Select Committee**, which will be held at:

**Committee Room 1, Civic Offices, High Street, Epping
on Tuesday, 6th December, 2016
at 7.30 pm .**

**Glen Chipp
Chief Executive**

**Democratic Services
Officer**

A Hendry, Directorate of Governance
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01992 564246

Members:

Councillors S Kane (Chairman), A Patel (Vice-Chairman), N Bedford, A Boyce, D Dorrell, R Gadsby, R Jennings, P Keska, A Mitchell, C Roberts, D Roberts, H Whitbread and J M Whitehouse

SUBSTITUTE NOMINATION DEADLINE:

6.30pm

1. APOLOGIES FOR ABSENCE

2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

(Director of Governance) To report the appointment of any substitute members for the meeting.

3. NOTES OF PREVIOUS MEETING (Pages 5 - 14)

(1) Minutes

To agree the notes of the meeting of the Select Committee held on 10 October 2016.

(2) Matters Arising

To consider any matters arising from the minutes of the last meeting.

4. DECLARATIONS OF INTEREST

(Director of Governance). To declare interests in any items on the agenda.

In considering whether to declare a pecuniary or a non-pecuniary interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 9 of the Code in addition to the more familiar requirements.

This requires the declaration of a non-pecuniary interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 9 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

5. TERMS OF REFERENCE AND WORK PROGRAMME (Pages 15 - 20)

(Chairman/Lead Officer) the Overview and Scrutiny Committee has agreed the Terms of Reference of the Committee. This is attached along with an ongoing work programme. Members are invited at each meeting to review both documents.

6. KEY PERFORMANCE INDICATORS 2016/17 QUARTERLY REVIEW (Pages 21 - 40)

(Director of Governance) to consider the attached report.

7. CORPORATE PLAN KEY ACTION PLAN 2016/17 - QUARTERLY PROGRESS (Pages 41 - 48)

(Director of Governance) to consider the attached report.

8. SICKNESS ABSENCE 2016/17 (Pages 49 - 56)

(Director of Resources) to consider the attached report.

9. INVEST TO SAVE UPDATE (Pages 57 - 60)

(Director of Resources) to consider the attached report.

10. DRAFT GENERAL FUND CSB, DDF AND ITS LISTS AND SAVINGS UPDATE (Pages 61 - 72)

(Director of Resources) to consider the attached report.

11. QUARTERLY FINANCIAL MONITORING (Pages 73 - 96)

(Director of Resources) to consider the attached report.

12. REVIEW AND USAGE OF SECTION 106 MONIES (Pages 97 - 100)

(Director of Resources) To consider the attached report.

13. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

14. FUTURE MEETINGS

To note the scheduled future meetings. They are:

07th February 2017; and
28th March.